



## **MGA VOLUNTEER OPPORTUNITY JOB DESCRIPTION**

### **50<sup>TH</sup> ANNIVERSARY HISTORIAN**

**OBJECTIVE:** To create a historical account of the growth and accomplishments of The Myasthenia Gravis Association, including key board members, volunteers and staff.

**RESPONSIBILITIES:** Read and research MGA newsletters dating from 1961 that are contained in binders already sorted by date. Create a timeline of events and activities of interest to the general public and identify photos or graphics that could be scanned for publication and for a multi-media project.

**QUALIFICATIONS:** Willingness to work alone or with another volunteer on a project that requires reading small print. Able to make independent decisions in the best interest of the association. Attention to detail and orderly nature. Notes and comments entered into a computer or carefully hand-written.

**TIME COMMITMENT:** Project to be completed by November 1<sup>st</sup>, 2009 so that information can be utilized for 2010 50<sup>th</sup> Anniversary publications and events.

**BENEFITS:** Gain experience in research and knowledge of MG and MGA. Provide a meaningful contribution to the association's history and future endeavors.